

## IAHD SCHOLARSHIP FUND, INC. 2024 - 2025 APPLICATION REQUIREMENTS

### **INSTRUCTIONS**

Scholarships for the 2024 – 2025 academic year will be awarded to the winners as selected by the IAHD Scholarship Committee. Applications may be submitted entirely online by visiting <https://iahd.com/scholarship-fund/>, via email, or traditional mail (see Submission Instructions on Page 2).

All application requirements must be completed by the **deadline of midnight on Sunday, March 31, 2024**, or the application will be eliminated from consideration. Applications will then be reviewed and scored by the evaluating committee. Thereafter, all applicants will receive an *emailed* letter from the IAHD Scholarship Fund, Inc. declaring the status of their application.

### **ELIGIBILITY**

To be eligible for an IAHD Scholarship, applicants must:

- Be a child or grandchild of a current highway district commissioner or employee (highway district employees are those who are issued a paycheck from the highway district).
  - The employing highway district must be in good standing and a member of the Idaho Association of Highway Districts.
- Be enrolled in an Idaho college, university, or vocational/technical school for the 2024 – 2025 academic year or in either an academic or vocational education program leading towards a degree or certification.
- Be enrolled as a full- or part-time student.
- Have a 2.5 GPA or higher.

### **APPLICATION REQUIREMENTS**

1. Complete the 2024 – 2025 IAHD Scholarship Fund Application Form.
2. Complete the Application Checklist and Signature Page.
3. Write a personal statement of not more than 500 words addressing **all three** of the listed items:
  - a. Describe how you will use your education to benefit your community.
  - b. What roadblock or impediment have you overcome in your life and how has it impacted and changed you?
  - c. What role does public service play in your life and how will you continue to serve the public in the future?
4. Certified (official) transcripts for the past two academic years (see Page 2 for more information).
5. School and Community Involvement: Include volunteer and extracurricular activities (list format with dates and the applicant's name on each page).
6. Honors and Awards (list format with dates and the applicant's name on each page).

After the deadline, applications will be reviewed by an unbiased panel and graded on a point scale based on the listed requirements. Scholarships will be awarded to those with the highest cumulative point total. The highest number of points will be assigned to the applicant's personal statement, in which applicants shall compose it with this in mind. Awardees may be asked to record a short video to describe benefits of receiving the scholarship for fundraising purposes.

## **TRANSCRIPTS**

Applicants must request transcripts covering two full years or the four most recent consecutive semesters. For example, students may submit transcripts for 2021 – 2022 and 2022 – 2023 academic year, or for the four most recent semesters.

Transcripts must be official and sealed from the school, institution, or an accredited agency such as the National Student Clearinghouse. Transcripts must be either emailed or mailed to the IAHD Scholarship Fund by the deadline, March 31, 2024. Mailed submissions must be post-marked by the deadline. Unsealed transcripts or transcripts emailed by the applicant will not be considered.

## **SUBMISSION INSTRUCTIONS**

Students may access the application by visiting the IAHD website (<https://iahd.com/scholarship-fund/>). Complete applications may be submitted digitally, emailed, or mailed to the IAHD Scholarship Fund. It is the applicant's responsibility to ensure the submission has been received.

### **DIGITAL SUBMISSION – Online Application**

Applicants may complete the digital application form and upload the supporting material in PDF format. All uploaded documents must have the applicant's first and last name on each page.

Please note: the application must be completed in one sitting, it cannot be saved and returned to. After submitting the application, the student and parent/grandparent will receive a confirmation email. If you do not receive a confirmation email within 5 minutes, email [savannah@iahd.com](mailto:savannah@iahd.com) to ensure your submission has been received.

### **TRADITIONAL SUBMISSION – Email or Mail**

All application material and supporting documents must be compiled into a single packet (or PDF if submitting via email). Transcripts must be mailed or emailed separately by the school, institution, or a credited agency.

Applicants are instructed to order the material as follows:

1. Application Checklist and Signature Page
2. Application Form
3. Personal Statement
4. School and Community Involvement (list format with dates)
5. Honors and Awards (list format with dates)

### **Address for emailed transcripts and applications:**

[info@iahd.com](mailto:info@iahd.com)

### **Address for mailed transcripts and applications:**

IAHD Scholarship Fund  
3100 S. Vista Ave., Ste. 202  
Boise, ID 83705

**Applications and all supporting material are due by midnight on Sunday, March 31, 2024.** If the packet is not complete and/or post-marked by the deadline of Sunday, March 31, 2024, it will be eliminated from consideration.



3100 S. Vista Ave., Ste. 202  
Boise, ID 83705  
208.345.5176  
IAHD.com

## APPLICATION CHECKLIST

Applicant Name: \_\_\_\_\_

College/University/Vocational School: \_\_\_\_\_

Highway District: \_\_\_\_\_

### COMPLETION CHECKLIST:

\_\_\_\_\_ PERSONAL STATEMENT

\_\_\_\_\_ LIST OF SCHOOL & COMMUNITY INVOLVEMENT

\_\_\_\_\_ LIST OF HONORS & AWARDS

\_\_\_\_\_ OFFICIAL TRANSCRIPT(S) REQUESTED FROM SCHOOL – Sent via mail or email (must be received/post-marked by March 31, 2024)

### SIGNATURE OF APPLICANT

If selected as an awardee, do you give the IAHD Scholarship Fund, Inc. permission to use your first name and/or material from your personal statement to promote the fund and its mission? *Please note, your answer will not impact your application score.* Yes / No

To verify that all information has been accurately provide, please sign below:

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name\* (Print): \_\_\_\_\_

*\* Required if the applicant is under the age of 18*