

# EVERGREEN HIGHWAY DISTRICT WINCHESTER, IDAHO

## APPLICATION FOR EMPLOYMENT

Return this application to Cassie Elven, Clerk of the Board of Commissioners:

P.O. Box 335, Cottonwood, ID 83522

You may attach extra sheets for your resume or if space is insufficient for answers

Last Name	First Name	Middle Initial
Mailing Address		Social Security #
Physical Address of Residence		
City	State	Zip Code
Home Phone	Other Phone	E-Mail

**EDUCATION:** Schools attended **after** junior high including special training:

School	From	To	Did you Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Location		Type of Degree or Diploma	

School	From	To	Did you Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Location		Type of Degree or Diploma	

School	From	To	Did you Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Location		Type of Degree or Diploma	

**GENERAL:**

Subjects of Special Study or Research Work		
Special Skills (include any certifications)		
US Military Service: Dates and Branch)	Rank:	Type of Discharge

**EMPLOYMENT HISTORY:** List your work history beginning with your present or most recent job.

Employer	From:	To:	Hours/Week	Job Title
Address	Phone		Supervisor	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				

Employer	From:	To:	Hours/Week	Job Title
Address	Phone		Supervisor	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				

Employer	From:	To:	Hours/Week	Job Title
Address	Phone		Supervisor	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				

**REFERENCES:** give the names of three persons not related to you whom you have known at least one year.

Name	Address	Business	Years Acquainted

**LEGAL:**

I certify that I am a US Citizen, permanent resident or a Foreign National with authorization to work in the United States.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I certify that I am in compliance with the provisions of the Selective Service Act (Draft Registration).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been convicted of, or entered a plea of guilty, no contest or had a withheld judgment to a felony?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If YES to the felony question, please explain		

**DRIVING QUALIFICATIONS:**

Motor vehicle operator's license information: (by signing this application you give permission to Evergreen Highway District to request a copy of your driving records from the relevant licensing authority)

State Issuing License:	Name as shown on license	Drivers License Number:
Class of License, Endorsements & Restrictions		Expiration Date:

Have you had your motor vehicle operator's license suspended or revoked in any jurisdiction within the last five (5) years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes Please give dates and details:	

Hiring is done without regard to race, color, religion, national origin, sex, age, or disability. In addition, preference may be given to veterans who qualify under state or federal laws and regulations.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**EVERGREEN HIGHWAY DISTRICT  
WINCHESTER, IDAHO**

Supplemental Questionnaire to Application for Employment

Return this form with your application to Cassie Elven, Clerk of the Board of Commissioners:  
P.O. Box 335, Cottonwood, ID 83522

1. What is the distance between your home and Winchester, Idaho? \_\_\_\_\_ Miles
  2. Can you get from your home to EHD Shop within thirty minutes of receiving notification (total response time)? \_\_\_\_\_.
  3. Can you always safely get to Winchester before snow plows have operated and within the 30 minute response time? \_\_\_\_\_.
  4. If you cannot comply with questions 2 and 3 above, would you be willing to relocate if hired? \_\_\_\_\_.
  5. Do you understand that EHD has a mandatory drug and alcohol testing program, with pre-employment screen and random tests thereafter? \_\_\_\_\_.
  6. Do you understand that during winter months you may have to report to work at various times of the day and night with short notice, and therefore you would be expected to be drug and alcohol free when you report to work? \_\_\_\_\_.
  7. Do you have, or are you willing to obtain and maintain a telephone with a listed number? \_\_\_\_\_.
  8. Are you willing to work holidays, week-ends and extended overtime on a recurring basis during the winter months? \_\_\_\_\_.
  9. Are you willing to work irregular shifts in the winter months, some starting as early as 2:30 a.m., and for shifts which may be broken up into two separate periods in one day? \_\_\_\_\_.
  10. Are you able to work extended hours with little or no supervision? \_\_\_\_\_.
  11. Have you held a supervisory position in your work history? \_\_\_\_\_.
- If so to question 11, please briefly describe the position and duties.
- \_\_\_\_\_.
- \_\_\_\_\_.
12. Do you have at least a Class B Commercial Drivers License with no air brake restriction? \_\_\_\_\_.
  13. If your answer to question 12 above is no, do you believe that you can obtain such a license within a short time after hiring? \_\_\_\_\_.
  14. Are you willing to abide by a smoke-free workplace policy indoors and in Enclosed vehicles? \_\_\_\_\_.

15. Check the following equipment which you have operated on a regular basis:

Backhoe \_\_\_\_\_ Grader \_\_\_\_\_ Snow Plow Truck \_\_\_\_\_  
Three axle dump truck \_\_\_\_\_ Two axle dump truck \_\_\_\_\_  
Front end loader \_\_\_\_\_ Tractor with Mower \_\_\_\_\_.

16. The job will require heavy lifting items such as truck tires, tire chains, grader blades, etc. Can you perform repeated lifting of 50 to 75 pounds, or could you perform this work with reasonable accommodations being made? \_\_\_\_\_.

17. Do you rate yourself as mechanically inclined or experienced to the extent of performing minor vehicle repairs such as oil changing, lubrication, tire changing, fluid checking, etc.? \_\_\_\_\_.

18. Do you rate yourself as mechanically inclined or experienced to the extent of performing minor vehicle repairs such as changing starters, water pumps, hydraulic pumps, strobe lights and doing basic electrical repairs? \_\_\_\_\_.

19. Rate your familiarity and experience with power tools such as grinders, drill presses, air wrenches, chain saws, etc.  
Expert \_\_\_\_\_ Competent \_\_\_\_\_ Willing and able to learn \_\_\_\_\_.

20. Rate your familiarity and experience with acetylene welding and cutting equipment and electric welders.  
Expert \_\_\_\_\_ Competent \_\_\_\_\_ Willing and able to learn \_\_\_\_\_.

21. Are you willing and able to do manual labor such as shovel work, trenching, culvert cleaning, fence building, firewood cutting and brush clearing, or could you do so with reasonable accommodations being made? \_\_\_\_\_.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_.