****

**GOLDEN GATE HIGHWAY DISTRICT NO. 3**

**NOTICE OF POSITION OPENING**

**DIRECTOR OF HIGHWAYS**

**DATE AND LOCATION UPON WHICH APPLICATIONS ARE FILED FOR THE DIRECTOR OF HIGHWAYS POSITION**

All applications and accompanying materials are to be delivered in a sealed envelope marked “*Application for Director of Highways”* by 5:00 p.m. Mountain Time on or before Wednesday, June 9, 2021. The application and supporting materials may be delivered in one of the following formats:

|  |  |  |
| --- | --- | --- |
| **Mail:**  Golden Gate Highway District No. 3  Attention: Secretary  500 Golden Gate Ave.  Wilder, ID 83676 | **Hand Deliver:**  Golden Gate Highway District No. 3  Administrative Office  500 Golden Gate Ave.  Wilder, ID 83676 | **E-Mail:**  Golden Gate Highway District No. 3  Attention: Secretary  office*@gghd3.org* |

**OFFICER POSITION DESCRIPTION:**

The Director of Highways is a statutory [I.C. § 40-1319] officer who reports to the Board of Commissioners. The Director of Highways’ general and specific duties and responsibilities which are set forth in the application form.

**MINIMUM QUALIFICATIONS:**

A business degree is preferred.

**APPLICATION FORM:**

The application form **[which includes the job description]** for this position is available from the Secretary of the Golden Gate Highway District No. 3, located at 500 Golden Gate Avenue E, Wilder ID 83676 or office@gghd3.org [Phone 208-482-6267]. **Applications must be signed by the applicant and submitted according to this Notice.**

**SALARY PACKAGE:**

The salary range for the Director of Highways is $65,000 – $85,000 annually dependent upon experience. This position also includes standard health care, PERSI retirement and leave benefits.

**Equal Opportunity Employer Statement:** Golden Gate Highway District No. 3 is an equal opportunity employer and complies with all state and federal antidiscrimination laws prohibiting discrimination based upon religion, sex (including pregnancy), age, national origin, disability, marital status and/or genetic information.

**Veterans Preference Statement:** Idaho Code Section 65-503A provides, except for Key Employee positions as defined in Idaho Code § 65-502 (7), that Idaho Public employers must provide notice in their announcements and advertisements of vacancies; that preference will be given to qualified veteran applicants who are claiming that preference. The Director of Highways Position is a Key Employee as defined in I.C. § 65-502 (7) and therefore the Highway District Commissioners are not required to give such preference but will certainly consider such service experience in the process of selection of a qualified candidate to fill the position.

**REVIEW AND SELECTION PROCESS:**

The applicant review and selection processis set forth in the official Application Form.

By: *Anita Herman,* Secretary, Golden Gate Highway District No. 3